

## Audit Committee Action Plan

(Updated following meeting held on 29 November 2016)

Minute No. /Agenda No.	Actions	Timeline	Action Owner
<b>Finance (Budget)</b>			
MN5 22.03.16	<b>Accounting Policies Update</b> A report be presented to the Committee later in the year providing an update on progress on the task of valuing the infrastructure asset.	14.03.17	C Salter/ A Hirani
29.11.16	<b>Financial Resilience Snapshot Month 6</b> The Committee agreed to continue to receive regular updates on financial resilience.	On-going	C Salter
29.11.16	<b>Social Services Financial Position</b> In terms of the Integrated Service/Financial Strategy, members requested that the finalised proposals be presented to the Audit Committee once approved by Cabinet. The Corporate Director gave an undertaking to facilitate this.	20.06.17	C Salter/ I Allwood
<b>Governance &amp; Risk Management</b>			
MN31 30.11.15	<b>Constructing Excellence Wales on Bldg. Maintenance Framework and Action Plan</b> That Internal Audit follow-up on the action plan and the work on the future framework arrangements has been completed and is on the work programme for January 2017.	24.01.17	I Allwood
29.11.16	<b>Work Programme Update</b> The Corporate Director Resources circulate the Cabinet report on the Building Maintenance Framework for comment prior to the report being presented to Cabinet in January 2017. Sent 13.01.17	Pre- 24.01.16 Completed	C Salter
<b>Wales Audit Office (WAO)</b>			
MN10 22.03.16	Benchmarking Data	14.03.17	Janet McNicholas
MN9 22.03.16	Audit Committee to receive an update in 6 months to discuss alignment between the Organisational Development Programme and Medium Term Financial Plan;	24.01.17	I Allwood
29.11.16	<b>Wales Audit Office</b> Statement of Audited Accounts - The Committee requested WAO address the matters raised at the meeting with the Welsh Government. J McNicholas has passed the comments to the team who liaise with WG on accounts and audit regulation issues (12.01.17)	Completed	Janet McNicholas
<b>WAO Tracker/Other Studies</b>			
29.11.16	The Committee requested that they receive an update on study reports, as appropriate, at a future meeting.		
<b>Internal Audit</b>			
MN55 01.02.16	<u>Value for Money</u> The Audit Manager provide a further report on VFM studies to Audit Committee at its meeting in December 2016, and consider benchmarking with others on agency spend and standby and give further consideration to the possible introduction of business	29.11.16 Completed	I Allwood/ Audit

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29.11.16	cases for standby arrangements.  <b>Value For Money</b> (1) The Head of Finance present a report providing a breakdown of justifiable agency spend across service areas and a clarification of the £16m agency spend to a future meeting.  (2) The Head of Finance present a position statement report on staff terms and conditions and a comparison with terms and conditions in other authorities.	14.03.17  14.03.17	I Allwood  I Allwood
27.06.16	<b>Progress Update</b> Audit section provide further details of the carried over recommendations from audits, at the next meeting of the Committee.	On-going	I Allwood/ Audit
29.11.16	The Prosecution Policy be drafted to include a mechanism via which the authority is able to recover legal costs. (Already referenced in the draft policy.)	Completed	I Allwood
19.09.16	<b>Internal Audit</b> That an update on the two 'no assurance' audit reports are sent to audit committee members as they become available, and that the next meeting allows time for them to be presented and considered.	29.11.16 Completed	I Allwood/ Audit
29.11.16	<b>Internal Audit No Assurance Reports</b> The Head of Finance to provide Members of the Committee with the Estyn Inspection report for Riverside Special School. Link to Estyn report sent to members 09.12.16	Completed 09.12.16	I Allwood
<b>Operational Items</b>			
29.11.16	<b>Social Services Financial Position</b> The Chairperson to write on behalf of the Committee to the Chief Executive and the Section 151 Officer outlining the Committee's comments.	Pre- 24.1.17	Chair
<b>Outstanding Actions</b>			
AN10.2 22.06.15	<b><u>Director Strategic Planning &amp; Highways – Response to Internal Audit Report</u></b> That the Committee receives a further progress report in six months.	Completed	Audit
19.09.16	A further report providing evidence that the Committee's earlier recommendations have been addressed be presented to a future meeting.	14.03.17	A Gregory